

State of Hawaii
Department of Health
Health Resources
Emergency Medical Services & Injury Prevention System
Branch

Addendum 1

November 30, 2004

To

Request for Proposals

**HTH 730-2
EMERGENCY MEDICAL SERVICES
FOR KAUAI COUNTY
October 12, 2004**

November 30, 2004

ADDENDUM NO. 1

To

**REQUEST FOR PROPOSALS
EMERGENCY MEDICAL SERVICES FOR
KAUAI COUNTY
HTH 730-2**

The Department of Health Emergency Medical Services and Injury Prevention System Branch is issuing this addendum to HTH 730-2, Emergency Medical Services for Kauai County for the purposes of:

- ☒ Responding to questions that arose at the orientation meeting of November 17, 2004 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- ☐ Amending the RFP.

The proposal submittal deadline:

- ☐ is amended to <new date>.
- ☒ is not amended.

Enclosed is (are):

- ☒ A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- ☒ Amendments to the RFP.

Should you have any questions, contact:

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Responses to Question Raised by Applicants
For RFP No. HTH 730-2
Emergency Medical Services for Kauai County

1. **Page 2-3, I.E Probable Funding, is the STATE implying that the budgeted costs set at the 2005 fiscal year budget for the life of the contract?**

No, see Page 2-3, I.E. Probable Funding, the last paragraph allows for cost increases as stated. Additional funding may be provided if appropriated by the Legislature and approved by the Governor.

2. **Page 2-3, I.E Probable Funding, why is budgeted cost increases based on collective bargaining agreement for the City and County of Honolulu EMS work force?**

State Statute requires that a private employer must pay no less than what is paid to state or county workers for the same and like employment. UPW Unit 10 is used as a marker for budgeting and forecasting funding requirements.

3. **Page 2-11, IV.D Equipment and Supplies, will the STATE require cardiac monitor defibrillation equipment meet 1998 American Heart Association standards for prehospital 12-Lead ability?**

No. All equipment carried onboard an ambulance unit must be inspected and approved by the STATE.

4. **Page 3-4, VI.A Litigation, if the bidder is owned by a parent corporation/company is the STATE's requirement for litigation documentation only for the legal bidding entity only or for the entity's parent organization?**

The STATE is only requiring documentation for the legal bidding entity not the parent company.

5. **Attachment E, Scope of Work, page 4 (4), can participation in Base Station training be via interactive web site and/or by VHS/DVD review at a later date?**

The monthly base station meetings conducted by the State EMS Medical Director for purpose of quality improvement may be conducted via interactive web or VHS/DVD technology to encourage broader participation.

6. **Attachment E, Scope of Work, page 7, e. Ambulance Services Operations, do response times apply only to units posted in each district, or do they also apply to units that respond from another district?**

Response times are specific to the ambulance unit assigned to that geographic district. See Attachment D.

7. What is the current mix of trauma as it relates to Adult, Pediatric, Burn, Penetrating, and Blunt Trauma?

Kauai data from July 2002 to December 2002.

	<i>Auto Trauma</i>	<i>Other Trauma</i>	<i>Burn</i>	
<i>Adult</i>	127	277	1	
<i>Pediatric</i>	13	43	0	
Total:	140	320	1	461

8. What percent of trauma were taken to a trauma center?

1.7% (8 out of 461)

9. What is the number of prehospital cardiac emergencies?

159 (July 2002 to December 2002)

10. What are the five (5) largest public health problems?

Medical, Trauma, Cardiac, Behavior/Overdose/Alcohol, Motor Vehicle Crashes/Accidents

11. What types of infectious disease are common to the islands?

Common cold.

12. If a new provider is selected, will they be awarded a Certificate of Need “CON” from the Department of Health – Emergency Medical Services and Injury Prevention Systems Branch?

The new provider must still apply for a CON with the Hawaii State Health Planning Development Agency.

12. Does the police department utilized emergency medical dispatch protocols?

Yes, the Kauai Police Department utilizes the Medical Priority Dispatch System.

13. Are disaster and HAZMAT plans available and where can they be obtained?

The individual County Civil Defense Emergency Preparedness Plans are to be followed. Specific EMS treatment guidelines have been developed for biological

agents. Additional Plans are underway under the Center for Disease Control and Health Resources and Services Administration Bioterrorism Grants.

14. Where can copies of the union contract be obtained?

Kauai union representative is Brian Ueno brianu@hawaii.rr.com

15. What are the rules governing lettering and painting of the ambulances?

See Attachment C.

16. What are the main reasons for delay of an ambulance at scene?

There has not been any documented or recurring issue regarding delay at scenes.

17. What are acceptable response times?

See Attachment E, page 1.

18. What are the biggest obstacles/challenges to the EMS system?

Sufficient staffing level and adequate funding to maintain the current workforce level.

19. What is the most important aspect of the EMS system?

Strong physician oversight of the EMS System and prehospital medical care.

20. What were the causes of ambulance accidents/crashes in the last 3 years?

There has not been any serious or critical ambulance crashes/accidents in the last three (3) years on the island of Kauai.

21. What are the STATE's uniform requirements?

Professional attire with the State patch on the left hand sleeve of the shirt. It is the provider's responsibility to define and enforce their own operational protocols, as approved by the STATE.

22. What are the reporting requirements to the STATE?

See page 2-9, 6. Reporting requirements and fiscal data, and Attachment E, page 9, for requirements.

23. What are the grounds for termination of the contract once awarded?

Failure to meet contract specifications or poor quality prehospital medical care. A large number of complaints regarding operations or personnel may also constitute termination of the contract.

24. Are radio communications available and will they be provided to the contracted provider?

A new provider will be required, at their cost, to pull out the UHF medical communication radio system from the present service provider's ambulances/response vehicles and reinstall the radios into their ambulances/vehicles by a STATE designated communications vendor.

25. Are we required to do interfacility transports?

All non-emergent interfacility transports should be scheduled by the transferring facility through an appropriate non-emergent transport service. If no non-emergent transport service is available and it maybe required that an interfacility transport will be required.

26. Are there any special equipment needs for servicing any aspect of the contract?

No.

27. Is extrication an EMS duty?

No. County fire departments are staffed and trained to secure patients that are trapped or in an inaccessible location. EMS may be required to assist.

28. What are the current protocols for dual dispatch of Fire and Police with EMS?

Kauai fire department co-responds to all EMS calls.

29. What are the local hospitals? What are their specialties?

See Attachment D for closest facility to the ambulance unit district. There are no specialty hospitals on Kauai.

30. What involvement, if any, do local hospitals have in EMS?

The ED physicians provide on-line medical assistance for medical care and triage at the scene and during transport to a medical facility.

31. Are we required to take the Union if awarded the contract?

It is the bidder's responsibility and/or decision to negotiate with the existing labor organization.

32. How many fire/police vehicles are there on Kauai?

Kauai Fire Department has 18 fire response vehicles and the Kauai Police Department has 33 marked police vehicles.

33. What are the biggest reasons for dispatch delays?

There has not been any documented incidents or issues regarding delayed dispatch of ambulances.